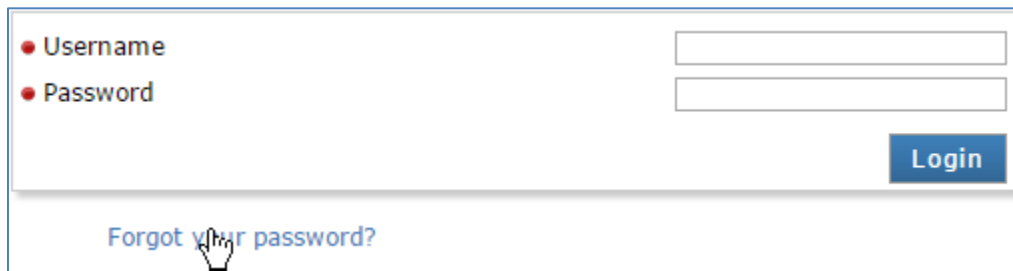


Password reset instructions

➤ You forgot your password?

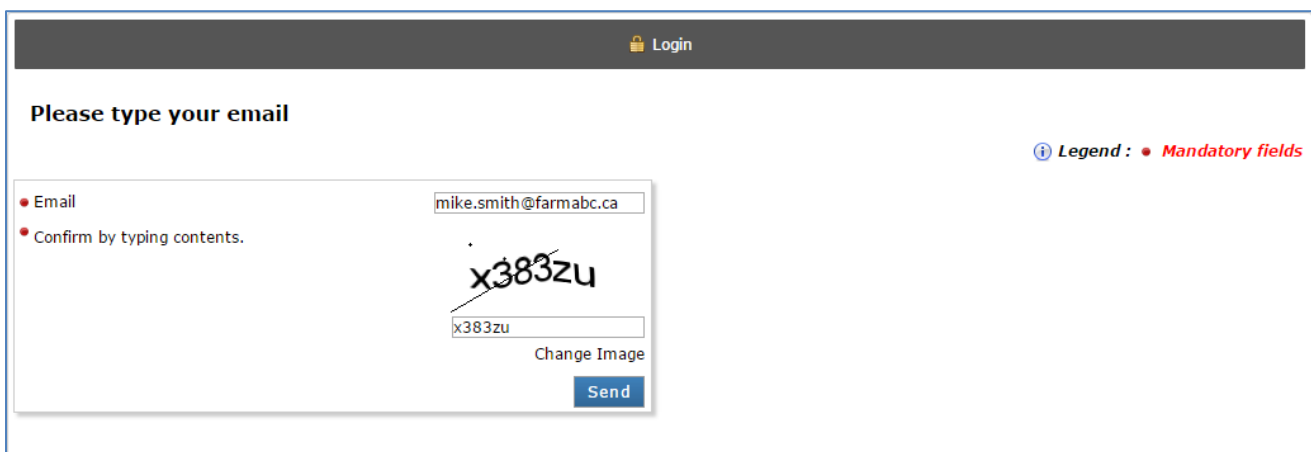
1. If you don't remember your password, click on the "**Forgot your password?**" link located on the login page.



A screenshot of a login form with two input fields: 'Username' and 'Password'. A blue 'Login' button is positioned to the right of the password field. Below the form, a blue link labeled 'Forgot your password?' is visible, with a mouse cursor hovering over it.

By clicking this link, a new page will be displayed on your screen. To get a new password:

2. Enter your **email address** as well as the content of the security image (*Captcha*).
3. Click the **Send** button.

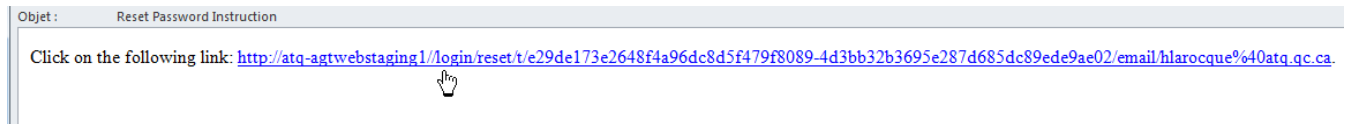


A screenshot of the password reset page. At the top, there is a dark grey header with a lock icon and the word 'Login'. Below the header, the text 'Please type your email' is displayed. To the right, a legend indicates that red dots next to field labels denote 'Mandatory fields'. The form contains two mandatory fields: 'Email' (with the value 'mike.smith@farmabc.ca') and 'Confirm by typing contents.' (with a captcha image showing 'x383zu' and the input field containing 'x383zu'). A 'Change Image' link is located below the captcha. A blue 'Send' button is at the bottom right of the form.

❖ Following these operations, instructions will be sent to your email address.

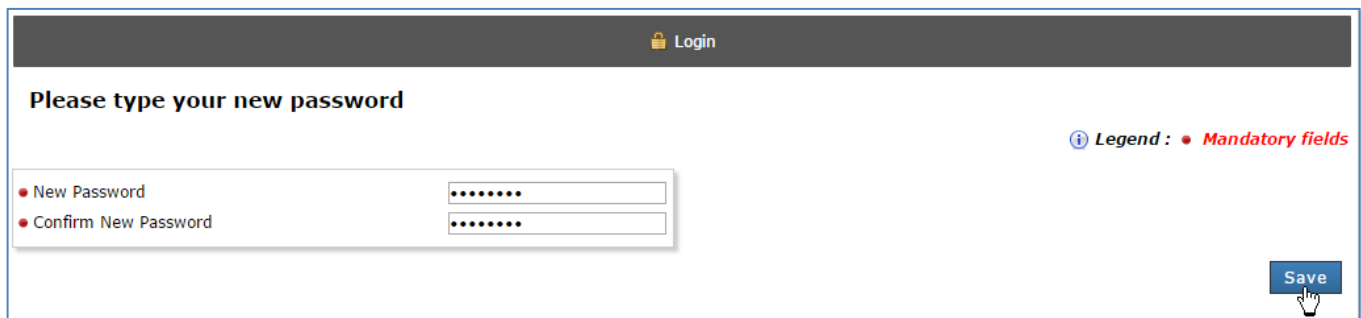
✔ The email has been sent successfully, please follow the instructions. ✖

By clicking the link transmitted in the confirmation email, you will be led immediately to a new page. This page will allow you to obtain a new password.



➤ To reset your password :

4. Enter your new password in the first field.
5. Confirm your password by inputting the same characters a second time.
6. Click the **Save** button.



Login

Please type your new password

Legend : • Mandatory fields

• New Password

• Confirm New Password

Save

By saving your new password, you will be forwarded automatically to the SimpliTRACE login page. Use your account username and new password to access the system.



If you are having trouble resetting your password or signing in, please contact ATQ Customer Service.

To contact ATQ Customer Service

Monday to Friday, 8:30 a.m. to 12:00 p.m., and from 1:00 p.m. to 4:30 p.m.
Phone Toll-free: 1 866 270-4319